

## **MINUTES OF THE PHILIPSTOWN DEPOT BOARD MEETING**

Saturday June 23, 2018

Present: Steve Ives, Jack Goldstein, Bob Rhodes, Claudio Marzollo, Chris Nowak, Byron Stinson, Terry Turner, Gretchen Dykstra, Sheila Rauch, Kathy Plummer

Not Present: John Lane, MJ Martin, Mike LaRocco

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Director

The Meeting was called to order at 9:40 AM.

A motion to approve the minutes of the previous meeting was made, seconded and passed.

Steve Ives announced that the next two meetings will be July 28, 2018 and Sept. 27, 2018. We will not meet in August.

Chris Nowak reported that the shed he built is nearly complete and the wood will slowly change shades as it weathers. All agreed it looks terrific.

Bob Rhodes reported on the project to possibly stain some or all of the new plaza concrete. A committee to agree on details comprised of Jack Goldstein, Chris Nowak and Bob Rhodes will present tentative plan details at the July meeting. Three squares of colored fiberboard will be available for board members to see at that time as well.

The need for clean up and addressing the maintenance of the tunnel under the railroad tracks was discussed.

An event to encourage young adults in ongoing support of the PDT was discussed. An ice cream social may be held after the final Spamalot performance on July 22. A brochure explaining who we are and what we do, possibly re-wording the present Corporate Brochure, was suggested as a further step to interest and inform.

Amy announced that Anne Vitiello has had to step down from her position as Development Associate.

Amy announced that the audit is underway.

Amy announced that camp will begin this coming Monday.

Amy requested help with striking the Spamalot set on July 22 and present board members agreed.

Amy presented the 2018-2019 draft Working Budget for discussion. After discussion, a motion to approve the Working Budget was made, seconded and passed with a line added for depreciation.

Amy Dul presented board members with a working list of dates for future board meetings, including deadlines for committees to present to the board and also including budget deadlines. This working list will be revised and replaced as dates are decided upon and additional committees added. The intention for committees to have as much autonomy as possible and then bring their ideas to the board has been agreed upon as the most efficient use of time and talent.

The Budget Committee has changed its name to the Finance Committee and will meet four times per year.

Chris Nowak is moving forward on a sign for the end of the tunnel and also working on the two theater signs for the building.

A fall retreat in October was suggested by Steve Ives.

A motion to adjourn was made, seconded and passed. The meeting was adjourned at 10:55 AM.

Respectfully submitted,  
Kathy Plummer, Secretary