

MINUTES OF THE PHILIPSTOWN DEPOT BOARD MEETING
Saturday December 8, 2018

Present: Steve Ives, Chris Nowak, Sheila Rauch Kathy Plummer Jack Goldstein, Claudio Marzollo, John Lane

Not Present: Terry Turner, Gretchen Dykstra, MJ Martin, Bob Rhodes, Byron Stinson

Also Present: Amy Dul, Nancy Swann

The meeting was called to order at 9:40 AM by Board President, Steve Ives

A motion to approve the minutes of the previous meeting was made, seconded and approved by the board.

Steve Ives announced that confirmation of the Community Capital Assistance Program grant from the State of New York has been officially received as expected.

Plans for the Board Retreat are underway and possible dates between Jan. 26 and March 31 will be circulated among board members to insure that the maximum number of people will attend. Each Committee Chair is requested to offer a wish list from their respective committees at the next meeting.

The need to upgrade sound and lights equipment will be addressed at the Board Retreat. Michael Mel and Damien McDonald, experts in light and sound, have already given helpful suggestions for upgrading equipment and will give us a plan for implementing these improvements in stages.

This is the 14th year for Depot Docs. Plans to adjust the refreshment part of the programs are being considered.

Amy Dul reported that the Annual Appeal is well underway and so far keeping in step with last year's intake. Amy encouraged board members to send in their gifts.

Amy Dul and Jack Goldstein reported on the status of grant applications this year. The Greenway Grant paperwork has been signed and sent. Amy noted the need for a development person in general and more immediately, the need for someone to enter data in the Doner Perfect software.

Amy reported that the gutter in the theater building has not been repaired and a reasonable price for this is needed by the Garrison's Landing Association.

Amy reported that the kids programs have been phenomenal this fall. The winter programs will be Lily Red and Nonsense. The last performance of Nonsense will be the staged stealing of the show by the middle school students, as was so successfully done last month with the James and the Giant Peach production.

Amy requested permission to purchase two mini refrigerators for drinks and refreshments.

Amy also requested permission to purchase a Mac Mini plus Q-Lab software. A motion was made, seconded and passed unanimously to do this. Chris Nowak offered to look into obtaining the software for a reduced price or possibly free.

A discussion regarding the pros and cons of a tier structure for levels of giving was tabled until the Board Retreat and possibly with help from a professional development person.

A motion to adjourn was made, seconded and approved. The meeting was adjourned at 10:45 AM.

Respectfully submitted,

Kathy Plummer, Secretary