

MINUTES OF THE PHILIPSTOWN DEPOT THEATRE BOARD
MEETING
November 6, 2022

Present: Steve Ives, Sheila Rauch, Karen Kapoor, Claudio Marzollo, Damien McDonald, Chris Nowak, Jerry Singer, Jim Semmelman, Kathy Plummer, Charlie Dupree, Byron Stinson, Caitlin Chadwick

Not Present: Terry Turner, Peter Weed

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Director

The meeting was called to order in the lobby of the Philipstown Depot Theatre at 9:30 AM on Nov. 6, 2022 by Board President, Steve Ives.

The sold-out reading of Pay Dirt produced by the Putnam Theater Alliance and performed last evening at The Depot Theatre was discussed by the board with admiration and support for this important cooperative project. Historical research for the writers contributed by the staff at the Putnam County Historical Society was noted with appreciation. This winter the director, actors and the three writers will continue working on the development of this compelling history of the Hudson Valley with expectations of a reading in the spring.

Steve Ives reminded the board that The Philipstown Depot Theatre continues to follow the masks optional policy.

Regarding the 990 Tax Return, Amy Dul reported that the audit information is finished and filed.

The Shuttered Venues Operators Grant has been spent per the deadline requirements.

An application for four NYSCA grants was submitted in July. We were awarded two; one to be applied to Marketing for \$10,00, and the second to be applied toward Technical Director Salary for \$10,000. We did not receive the third and are waiting to hear about the fourth.

Regarding Programming, Amy Dul said that It is a challenge to keep ticket prices down as we cannot increase our audience size in the house. Raising ticket prices could alleviate this. Further challenges for Programming are the need for a Youth Coordinator and a Development Associate. The Technical Director position may be resolved soon as a qualified candidate is interested and available after the December holidays.

Each Board Member was given a packet to help with getting out the Annual Appeal. Other help was requested for help with envelope stuffing this coming week.

The need for a set building shop was discussed.

Nancy Swann reported that Joe Levy has proposed producing Guys and Dolls. The rights are available and this could be done in May 5-21, 2023. Chris Nowak will design the set.

God of Carnage took first place of the four plays voted on by the audience in the 4X4 play reading produced by Christine and Ray Bokhour last month. We will try to produce the full play in March 2023.

Jim Semmelman presented an idea for the spring fundraiser. The board discussed this and has asked him to proceed with looking into details and update board members by email in 2 weeks.

Jerry Singer noted that we have the building rights to property owned by the town where we could possibly construct a set building shop.

Jerry Singer proposed the idea of using the new equipment in the theater to offer an opportunity to show student film documentaries.

Byron Stinson reported on the need for a finance committee meeting.

The next board meeting will be Dec. 3 and Steve announced that part of that time should be reserved for Executive Committee Meeting.

A motion to adjourn was made, seconded and passed by the board.

The meeting was adjourned at 10:55 AM.

Respectfully submitted,
Kathy Plummer, Secretary