

## MINUTES OF THE PHILIPSTOWN DEPOT BOARD MEETING

January 2, 2021

Virtual Meeting using Zoom

Present: Steve Ives, Claudio Marzolo, Chris Nowak, Kathy Plummer, Peter Weed, Sheila Rauch, Gerry Singer, Jack Goldstein, Terry Turner, Byron Stinson

Not Present: Caitlin Chadwick

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Direct

The meeting was called to order at 9:30 AM by Steve Ives, president.

Steve Ives asked Peter Weed to begin the meeting with his report on the three HVAC subcontractors he has contacted to solve the R22 refrigerant problem as well as provide better air filtration and germ mitigation within the theater. The scope of the work was explained and discussed by the board. We need to get:

2 new units and compressors.

New Merv13 filters on all three air handlers

New UV bulbs on the return side of all three units

Programmable WIFI accessible thermostats

The need to discontinue the use of Freon, the filtering systems, the position of the ducts and advisability of duct cleaning, the elimination of cold spots near the booth, and best times to evaluate the present load required were explained and discussed.

A motion to chose Taconic Heating and Cooling Corp. of Cortlandt Manor, NY to undertake the project was made, seconded and passed by the board.

Jack Goldstein agreed to check on possible Equity requirements for air filtration.

Amy Dul presented the results of the Annual Appeal as of Dec. 31, 2020 as follows: 159 gifts including 26 new donors for a total of \$44,418.

Steve Ives thanked Byron Stinson for his long standing stint as acting treasurer and Jack Goldstein for filling in at the present time.

Jack reminded the Finance Committee members of the planned meeting for Jan. 18, 2021. Claudio Marzollo volunteered to set the Zoom Meeting for this and send invitations.

Amy Dul reported that 2 seat plaques have been sold. One is to Cat Guthrie in memory of her son, Keaton Guthrie-Goss. The other is to Chris Lovell in memory of Jimmy Lovell. Both families will come for gatherings when the Covid 19 restrictions are lessened.

Nancy and Amy attended “A Just and Thriving Theater Workshop Ecology” Workshop last month to address inclusive hiring and casting of black and indigenous people. As the Philipstown Depot Theatre has already started this, the encouragement to all theaters to set the high bar for the rest of the nation was well understood and embraced.

In addition to the Board Workshop, “Exploring Implicit Bias: Micro Aggressions and Racial Equality”, Nancy and Amy have been meeting once a week with James Shearwood , Judy Allen and Alice Jankell to discuss implementation of this direction in choice of plays and to plan countywide collaboration of writers and actors with a possible listing of “His Honor the Mayor”, coming as early as March 2021. This would be a virtual offering, such as Facebook Live. There could be outdoor offerings in April.

Ray Bokhour has submitted a 4 person musical outside in the spring over a 2 or 3 day weekend.

Aery theater will be submitting plays in February for readings to the audience in April.

Margaret OSullivan from GLA notified us that the basement water problem has been solved by clearing gutters.

Our next meeting will be Jan. 30, 2021.

Byron Stinson reported that the financials look good for us at this time. He encouraged us to look into the new federal relief act to see if we may be eligible.

Byron also reported that the audit is completed with deficiencies in the area of some undocumented journal entries and criticism of the minutes.

Byron offered to invite the Artistic Director and Executive Director of the Hudson Valley Shakespeare Festival for a 15 minute Q&A with the board regarding their general plans for programming at their new location.

A motion to adjourn was made, seconded and passed. The meeting was adjourned at 10:50 AM.

Respectfully submitted,  
Kathy Plummer, Secretary

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