

## MINUTES OF THE PHILIPSTOWN DEPOT BOARD MEETING

December 5, 2020

Virtual Meeting using Zoom

Present: Steve Ives, Claudio Marzolo, Chris Nowak, Kathy Plummer, Caitlin Chadwick, Peter Weed, Sheila Rauch, Gerry Singer, Jack Goldstein

Not Present: Terry Turner, Byron Stinson

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Director

The meeting was called to order at 9:30 AM by Steve Ives, President.

A motion to approve the minutes of the previous meeting was made, seconded and approved by the board.

Steve Ives announced that Jack Goldstein has kindly agreed to serve as acting treasurer.

Jack Goldstein requested that the budget time period be extended from January to June. A resolution to this effect was agreed upon by the board.

As today's meeting is considered our November meeting, and to avoid meeting during the Christmas week, our next meeting will occur on Jan. 2, 2021. Jack Goldstein will draw up a budget summary and send it out to board members in sufficient time for them to review by the Jan. 2, 2021 meeting.

Nancy Swann and Amy Dul were commended for their work and wit in keeping revenue coming in during this challenging time.

Amy Dul thanked the new board members, Caitlin Chadwick and Peter Weed, as well as the Depot staff for the extensive work effort in cleaning out and then organizing the contents of the various storage spaces .

Amy Dul spoke of plans underway for a production involving grades 4-7 next summer. Some titles being considered are Oliver. Junior, Alice in Wonderland, Tuck Everlasting, and Singing in the Rain. Four interns, Maya Gelber, Sophie Sabin, Elaine Lewellyn, and Percy Parker will direct. Tess Dul has agreed to work with the interns over the winter.

Amy Reported that the annual appeal is still underway and \$21,500 has been received.

Mona Smith, Development Associate, has notified us that the full price renewal for our current donor platform, Donor Perfect, will be due in early 2021. Research is underway to evaluate alternatives with improved or enhanced capabilities.

Nancy Swann reported that during their extensive cleaning last month, the staff discussed possible ideas and directions for the Remotely Depot platform that has been a substantial vehicle for Covid era dramatic and music offerings. One of the ideas is filming a mystery series and offering it in once a week installments.

For Feb. and March, there will be a One Act Play Festival.. Playwrights are being solicited now and must submit by Jan. 1. There will be 8 plays, under 20 minutes each with no equity actors permitted. The plays will be filmed in the theater one at a time and then shown to the audience/voters.

A comedy film noir script is being considered embracing newer additions to the Zoom technology.

Nancy Swann acknowledged the massive amount of effort that was put in to the successful cleaning, organizing, and taking inventory of the contents of the basement, the pods, the dump and the loft with special kudos to Caitlin and to Kevin for this.

A leak in the stone wall in the basement was discovered as rubber matting was being laid during a rain storm. Amy agreed to address this with the the landlord, Garrison Landing Assn. Caitlin Chadwick clarified that it is not ground water; it is a wall leak in the NW corner.

Nancy Swann questioned how to store traveler tracks and curved pipes that share space with upholstered furniture set pieces. Chris Nowak said they could easily be put on the roof as they are impervious to weather.

Best use of the attic space was once again discussed by the board. The problem is the narrowness of the drop down stairs and the expense of

installing a wider stair access. No fabric and soft goods are permitted in that space at this time.

Peter Weed reported that three mechanical subcontractors are being consulted about the possibility of installing superior air filtration systems in the theater to further insure safe gatherings.

Steve Ives reiterated a desire to investigate a connection with The National Theater and suggested reaching out to Gary Ljungquist about this.

Caitlin Chadwick suggested using a Youtube channel to upload performances.

Claudio Marzollo will present a list of Philipstown Depot Theatre Board members to the Philipstown Board at their January meeting.

Amy Dul sent the enclosed 2021 schedule of meeting dates and committee meeting dates to all board members.

A motion to adjourn was made, seconded, and passed. The meeting adjourned at 11:00 AM.

Respectfully submitted,  
Kathy Plummer, Secretary