

MINUTES OF THE PHILIPSTOWN DEPOT THEATRE BOARD
MEETING
April 2, 2022

Present: Kathy Plummer, Caitlin Chadwick, Peter Weed, Damian McDonald, Sheila Rauch, Chris Nowak, Byron Stinson

Not Present: Steve Ives, Claudio Marzollo, Jim Semmelman, Jerry Singer, Charlie Dupree, Terry Turner

Also Present: Amy Dul, Executive Director, Nancy Swann, Artistic Director

This was a Zoom meeting. It began at 9:30 AM with a report of Amy Dul, Executive Director.

A motion to accept the minutes of the previous meeting was made, seconded and passed by the board.

A motion to accept the Sexual Harassment Policy for All Employers in New York State as a provisional draft to be refined in order to align with the Philipstown Depot Theatre as soon as possible. The motion was seconded and approved by the board.

Amy Dul reported on the success of the recent shows and the preparations for the opening of The Cake and the May 22 Benefit which is named The Great Depot Cake Bake Off Benefit and will include a performance plus bake-off party.

Peter Weed reported that Nancy Swann will send in to Equity the required paperwork on the HVAC and CO2 sensor unit.

The patio paint work will be done soon.

The existing ladder in the theater has safety issues but pricing on a new ladder is prohibitive. Chris Nowak will look into possible solutions to make it safely usable.

Caitlin Chadwick is moving forward with organizing our files for quick photo and content access. We are applying for non profit Google Suites so that everyone can be trained and have access to important information.

Ned Rauch, Anna Stephens, Nancy Swann and Amy Dul met with a social media expert to assist us in looking at what we are doing and how we can do it better. This was a goal from our recent strategic planning workshop and the NYSCA grant money is funding this.

Partnering with other community organizations was another goal and already we are partnering with Hudson Valley Shakespeare Festival, with the Cold Spring Film Society, and with the Garrison PTA.

With the Sheltered Venue Operator grant expiring in June, it is important to get the audit in order. A budget will be presented at the next meeting.

A motion to adjourn was made, seconded and passed.

The meeting adjourned at 10:45

Respectfully submitted,

Sheila Rauch

Amy Dul

Kathy Plummer